Re: Revisions to Object Code Table

To all FS Users:

In a continuing effort to be able to identify specific costs to ensure proper financial and management reporting and meet the various needs of users of the financial system, the following categories and descriptions of costs are being closed, added or clarified in the object code table:

Closed from object code table (effective July 1, 2001):
- 3343 - Professional Fees, Licenses and Certificates

Additions to object code table (effective July 1, 2001):
- 3416 - Licenses, Certificates & Permits - Facility (building permits, elevator permits)
- 3419 - Licenses, Certificates & Permits - Vocational (renewal of annual medical licenses, operator certificate or permit, or program license fee)
- 3532 - DMV Fees, Certificates & Licenses (UC Vehicles ONLY)

Clarification of frequently misinterpreted expenses:
- Computer Software License Fee - use 6605
- Training/Development Class Fee - use 3300
- Conference Fee (when travel is not involved) - use 3300
- Memberships - Professional & Business - use 3425

Reclassification of charges to the closed object code 3343 will be necessary for the current fiscal year (July 1 through September, 2001). Any use of object code 3343 in prior years will not be altered.

Corrections for the current fiscal year will be accomplished as follows:

a) Any charges to your accounts as a result of Type Entry 59 from Transportation Services will be corrected by General Accounting.

b) For all other charges, please prepare a Non-Payroll Expenditure Adjustment Request (N-PEAR) (Type Entry 54) transferring the charge from object code 3343 to the appropriate object code.

Please e-mail your questions to General Accounting, tkirkman@finance.ucla.edu.

Regards,

Maaza Woldemusie
Manager, General Accounting